

Virginia Certificate in Museum Management Letter of Intent to Complete

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Highest degree I have completed: _____

Years in Museum work: _____

Please read and sign the following statement of intent. There is no formal application form for this program. By signing this form, you are accepted into the program and have up to five years in which to complete the requirements to earn a certificate. Once this form is received by VAM, you will receive a welcome packet in the mail with further details about the program and your next steps.

I would like to state my intent to complete the Virginia Certificate in Museum Management. I have read the requirements for this program and plan to attend the necessary programs and events over the course of the next three to five years.

I understand that in order to earn this certificate, my participation in VAM programming will be monitored, and I will be required to provide proof of attendance for any non-VAM programs I want to use toward this certificate. I also understand that before I am awarded this certificate, I will need to complete a final project.

Signature of Applicant

Date

Mail signed form along with \$25 application fee to Jennifer Weiskotten at VAM, 200 South Third Street, Richmond VA 23219. Your Letter of Intent will not be considered valid until the application fee is received.